

# STEM Universal Quiz Platform

Identifying the STEM gap as early as grade or primary education level in order to promote Science, Technology, Engineering and Mathematics

## FLXUNIQUIZ PUBLISHERS' GUIDE

FlexibleX Flower – Web Application Data Entry

FlexibleX Team

12/17/19

## Contents

1.0 Introduction	2
1.1 Library	2
1.2 Structure of the question	2
1.3 Images	3
2.0 Capturing Data into FlexibleX	4
2.1 System Login	4
2.2 Batch, Document (Details), Values and References (BDVR)	5
2.3 Attaching an image/photo to a document	9
2.4 Batch processing	11
3.0 Publishing Your Question	12
3.1 Publishing Files	12
3.2 To view your question on web	13
3.2 Publisher Knowledge check	15
5.0 Quality Assurance Review (QAR)	16
5.1 Introduction	16
5.2 The Calendar and Period Utilities	16
5.3 Question Review Steps	17
5.4 Claim Responsibility	20
5.5 Publishing Directories	23
5.6 Publishing Summary	24
5.7 Refreshing the library catalogue	25
5.8 Reviewer Knowledge Check	26
6.0 Uniquiz for Desktop Apps	27
6.1 Available in two desktop versions	27
6.2 Settings	27
6.3 Adding your user - Candidate	
6.4 Revision Mode	31
6.5 Setting a test (Question set)	
6.5 Testing Mode	
6.6 User Cloud Account	35
6.7 Desktop App Knowledge Check	

## 1.0 Introduction

#### 1.1 Library

The Universal Quiz Library (UNIQUIZ) is one of the tools being developed by the Universal Education Technology division (UniversalEd) of FlexibleX Technology. The library uses FlexibleX to create and store questions which are then searched and displayed by the UNIQUIZ search engine.

The process of publishing involves capturing questions into FlexibleX System and pushing those questions to the library.

#### 1.2 Structure of the question

COUNTRY	UGANDA								
ACADEMIC LEVEL	PRIMARY								
GRADE/CLASS	PRIMARY-FIVE								
SUBJECT	SCIENCE								
DIFFICULTY	BASIC								
Question	Identify the Pistil and Stamen from the i	Identify the Pistil and Stamen from the image provided.							
Key Words to Search	Flowers, Pistil, Stamen, Stigma, Anther,	Ovary							
Option_A	(4) is the Stamen and (7) is the Pistil								
Option_B	(7) is the Stamen and (4) is the Pistil								
Option_C	(4) and (7) is the Stamen and (10) is the	Pistil							
Option_D	(8) is the Pistil and (9) is the Stamen								
Option_E	None of the above								
Correct_Option	Option_B								
Option_Reason	Both the Stamen and Pistil have several Style and Stigma). (7) is the Stamen with	parts combined. (4) is the Pistil (Ovary, n the Filament and Anther							
Images	Question Image	Answer Image							
Not all questions require images. Images can be simple drawings that can be scanned into JPEG formats or Camera taken from paper.		3       5         4       5         4       6         5       6         6       6         1       10							

As a publisher, it is very important to understand the basic features of the question because that helps you to figure our how the system will capture the data. Note that the questions are objective type questions and the notation for example "**Option\_A**" is preferred rather than just the letter "**A**".

#### 1.3 Images

Images have a naming convention. Question images start with "qnImage\_" and answer images start with "ansImage\_". For Image file types, use light .JPG.

- qnImage\_filename.jpg (you can have as many file names as possible)
- ansImage\_filename.jpg (you can have as many file names as possible)

For purposes of originality, Images will be drawn by hand on a nice clean white background. Once drawn, we can then take a photograph or scan, subject the scan to image editing in order to produce a final fine image.

#### 1.4 Example display of a published question



## 2.0 Capturing Data into FlexibleX

Here as a Publisher, we assume that you have with you a set of reviewed, passed and confirmed Objective type questions.

Our main goal here, is to have those reviewed questions into FLXUNIQUIZ (FlexibleX).

This is an online activity where you are expected to have a reliable internet connection preferably 4G and enough Data for uninterrupted scheduled online work time.

#### 2.1 System Login

There are two system access levels you need

- As a registered user of FlexibleX Technology web services (Email and Password)
- As a FlexibleX System User (FlexibleX User Id and Password)

To registered as a user of FlexibleX Technology web services, simply create an **Email and Password** for example <u>johna@gmail.com</u> and password *test123* then use it to login into <u>www.flexiblex.com</u>

On the other hand, a FlexibleX System User account will be created by a systems administrator and you will be provided with a **FlexibleX User Id and Password**.

The website opens with three major login Icons. As a data entrant, you will mostly use System Login Option. (Although the other options can equally navigate back to data entry)



#### 1. Registering as new site user

• When you register as a new user, a confirmation email will be sent to the email address you have provided. This is a security measure to confirm your identity. Check all your inbox including junk mailbox so as find the confirmation mail sent to you.

2. The password should be strong (with at least one capital letter and a symbol). FlexibleX Login

FlexibleX Login	Your systems administrator will provide you with details of your Systems login credentials with:								
STANDARD Password	FlexibleX User Id	Short username							
Database FLXUNIQUIZ	Password	The assigned user password (or as changed by user). Password is case sensitive							
Cancel Cancel	Database	Target database name in this case it will be FLXUNIQUIZ							
Contraction Contra									

• After supplying the required login credentials, click **LOGIN** button to access the main menu

SETTINGS	REGI	STER	TRANSACTIONS	INTELL	IGENCE	Search Client-code	Q Fi	nd
			Data Entry 🗢					
			Document Search					

#### 2.2 Batch, Document (Details), Values and References (BDVR)

From this point on, we will use the short form BDVR to mean the following as it relates to the layout in the introduction. Please refer to the introduction explaining the question structure.

- Batch is a collection of questions entered together. It is the basket or container of questions.
- Document basics. We will emphasize "**PARTICULARS**" box where we enter key words of the question. These are the key words that will be used to search for the question.
- Values will be used to record the question itself, answers and explanation
- **R**eferences are the classifications such as country, academic level, grade and level of difficulty. These are being used to create sections of the library.

#### To enter data, you are required to follow the following three steps:

- 1. Create a batch to hold the questions. It does not matter whether only one question is being entered into the system.
- 2. Add document details and references. This step creates the container for the document. In this step we will require you to take note of the following:
  - DocNo: Question numbering as will be agreed upon by the system administrator
  - IntRef: Adding syllabus reference to the question
  - Particulars: Key words to be used to search for the question.

- 3. Add question values which include:
  - The question itself
  - The answer options
  - The explanation
- 4. Add images where necessary

#### How to create a batch

- Use the search icon located against the document box to pick a document from the list
- Select either month or week
- Click on the create button



The created Batch should be displayed with its basic details. *Note that, if there is an open batch, the system may not find any need to create another*. It is recommended that you use an open batch or share the batch if you are aware of who is using it and only close it when everybody has completed.

- Using Weeks may give you more options to create more than one batch.
- Batch opening and closure should be controlled by admin



#### Document basics (Question classification, search key words and references)

- Use the plus icon or label "Enter Data" on the batch display.
- Or use "Add Document" label wherever you find it.

A successfully created batch will first be listed alone under the **Open Batches**. It's from that point that we go to its **Enter Data** button.

Select a Docume	nt 🔍 🗮 Months Q. We	eks Select a Period	Q Create	Batch	Batch	Batch or Document Q Find			
> QUI7STA	🞝 Batch Operation	+ Ent	er Data	NOV-2019	WK45-NOV-2019	QUESTION			
Creating	a Document								
Data Entry: Create Do	ocuments   QUE STION		•			+ E 1			
Code:	٩	Reference1	COUNTRY	٩		Master Data Entry			
Date:		Reference2	ACADEMIC_LEVEL	Q		Return to Batch			
Int. Ref :	Q	Reference3	GRADE	Q		Quick Document Entry			
Ext. Ref:		Reference4	SUBJECT	Q		Close			
Credit days 0		Reference5	DIFFICULTY	Q					
Particulars:									
Fill in your Particulars here									
DocNo:	Registered	Batch:	Document	:	_	Create			

Search and select.

- i) The code: this is the document owner, for now, we only have "QUIZ" with the description/name "QUIZ QUESTION"
- ii) The date (This will always be required)
- iii) IntRef: Should be a reference to the syllabus. The syllabus is capture in the same way as the question.
- iv) Reference1 5: Select from the list as appropriate as possible because these will determine the library where the question will be placed.
- v) Particulars: fill in Key words that will be used to search for the question
- vi) DocNo: in the format agreed by the system administrator
- vii) With the above information click the "Create Document" button.

#### **Document Edit Mode**

When a document is created, the display for that question switched to edit mode.

sta Entry: Edit BDVR Document Details   QUESTION 🧮 🔢										
All Values Use	Template Use Int. Ref QUIZ	Z008991X47	Q 🔳 R	Refresh S	оск 🔍	Qty-Price-Amt Ent	ry		Repeat	
Basic Info Amounts General Large Text Budget Printing Advanced										
Code:	QUIZQN	٩	R	eference1:	UGANDA	Q		Save Chan	ges	
Name:	QUIZ QUESTION		R	leference2:	PRIMARY	٩		Return to B	latch	
Date:	11/20/2019 12:00:00 AM		R	leference3:	PRIMARY-SIX	٩		Templates	List	
Period:	NOV-2019(WK48-NOV-2019)		R	leference4:	SCIENCE	Q		Data And Re	ports	
DocNo:	QUIZ008991X47		R	leference5:	BASIC	Q		Document D	Delete	
Int. Ref:		Q	в	latch:	QUI5STA			Main Data E		
Ext. Ref:			G	L Status:				Add New	+	
Credit days	0		D	ocument:	QUESTION					
Particulars:										
Aorta, pulmonar	y vein, pulmonary artery, vena cava, p	ulmonary circulation, sys	stemic circula	ition, lungs, ox	ygen, carbon-dioxide					
Translate Reve	rse GL Post Doc Utility	Schedule GL P	ost Batch	Add New	+ File Center		Rev.Post Mark	Post Mark	CLOSE	

As FlexibleX User, you will frequently examine documents in the edit mode. This screen contains a lot of features that you need to examine carefully and in details then master them.

We will mention a few of these features here:

- The save buttons for both document and its values. When adding data using a web application, you need to save information by yourself. There is no automatic saving of data on this application. Once a document is in the edit mode, any changes you make must be saved in order to stay.
- There are three value detail entry tabs.
  - o Amount
  - o General
  - Large Text

You will use the "General" tab most of the time for this task. The questions are expected to be relatively less verbose. You can use the Large Text when the content is large.

- Printing tab where you will find other functions especially the image display
- File center button which allows you access to uploading images and files related to the question
- Advanced tab which exposed the functions to publish the question.

In FlexibleX Flower (Web application) each time you click on a document number, you will most likely get the document edit mode. It is therefore important that you get familiar with the parts and functions of this screen.

#### **Adding Values to Document**

- For purposes of this process, we will add all values. Note that it is possible to add one value at a time by clicking on an item from the value list.
- View the values using the general tab or Large Text as described earlier
- Type in the text boxes provided
- Save your changes

Data Incy: Edit BDVR Document Details   ESTI	ON	ii ii
All Values Use Template Ust Re	ef QUIZ008991X47 Q 🗊 Refresh STOCK Q Qty-Price-Arnt Entry	Repeat
Basic Info Amounts General Lar	rge Text Budget Printing Advanced	
Save Value Changes	© Question	۹
Option_A Option_B	Option_A	٩
>Option_C >Option_D	Option_B	۹
Option_E Correct_Option Option Reason	© Option_C	۹
- option_reason	© Option_D	۹
	Option_E	۹
	© Correct_Option	۹
	Option_Reason	Q -

#### 2.3 Attaching an image/photo to a document

• Use the File center button to expose the upload page.

Period:	NOV-2019(WK48-NOV-2019)		Reference4:	SCIENCE	Q	Data And Reports				
DocNo:	QUIZ008991X40		Reference5:	BASIC	٩	Document Delete				
Int. Ref:		٩	Batch:	QUI5STA		Main Data Entry				
Ext. Ref:			GL Status:			Add New +				
Credit days	0		Document:	QUESTION						
Particulars:										
Oxvgen, carbon-dioxide, alveoli, oxvgenated, de-oxvgenated, gaseous exchange, by-product.										
onygon, ouroo	n-dioxide, alveoli, oxygenated, de-oxyg		3-, -, F							
oxygen, earbo	n-oloxide, alveoli, oxygenated, de-oxyg		5	Л						
oxygan, cabo	n-dioxide, arveoli, oxygenated, de-oxyg		3							
nslate Reve	erse GL Post Doc Utility	Schec	ule GL Post Batch	Add New + File Center	Rev.Post N	Aark Post Mark CLO				



#### Image naming convention is very important.

Question images start with "qnImage\_" and answer images start with "ansImage\_". For Image file types, use light .JPG.

- qnImage\_filename.jpg (you can have as many file names as possible)
- ansImage\_filename.jpg (you can have as many file names as possible)

#### Image display will be on the print tab of the edit screen

Data Entry: Edit BDVR Document Details   QUEST	ON	
All Values Use Template Use Int. R	ef QUIZ008991X40 Q 🔳	Refresh STOCK Qty-Price-Amt Entry Repeat
Basic Info Amounts General La	rge Text Budget Printing Advan	nced
Professional	Docs Table General	
Receipt	Docs Table Accounting	Capillary bed of lungs where gas exchange occurs
Payment	Docs Table QPA	Pulmonary arteriesPulmonary veins
Single All Values	Detailed Accounting	Pulmonary circuit Aorta and branchea
Pure Text	Summary Accounting	Left ventricle
QPA Professional	Document List	Right athium
QPA No Taxes	Run Document Process	Oxygen poor. CO <sub>2</sub> - nich blood     Systemio circuit     Oxygen rich, CO <sub>2</sub> - poor bloo
		Capillary bed fristues where gis exchange occurs

#### 2.4 Batch processing

When we finally add all documents or questions to a batch, we than close the batch and keep it sealed from further changes.

For this type of document or data, we must post mark our batch.

• Post mark entire batch using the batch editor. You can access the batch editor from the data entry menu where you create the batches or return to batch link on the document editor

Batch Operations   Batch Details									
Batch Operation Adva	anced Options Batch Splitter								
Document	QUESTION	Translate Batch	Add Documents to Batch						
Year	2019	Post General Ledger	Quick Document Entry						
Month	OCT-2019	Poverse Translation	Update Document Archive						
Week	WK44-OCT-2019								
Quarter	QTR4-2019	Reverse GL Posting	Convert to Launch Batch						
LaunchID		Post Mark Batch	Go to Batch Utility						
GL_Status		Clean Batch	Delete Ratch						
Source	QUIZ	Clean Batch							
	WK44-OCT-2019 QUESTION By STANDARD								

#### • Post mark document at a time

Credit	days	0			Document:	QUESTIC	N				
Particulars:											
Охуд	en, carbon-di	oxide, alveoli, oxygen	ated, de-oxygenated	, gaseous exchang	ge, by-product	t.					
Translate	Reverse	GL Post Doc	Utility Sch	edule GL Po	ost Batch	Add New +	File Center	R	ev.Post Mark	Post Mark	CLOSE

Why you need to understand post marking and reversal for a single document.

- Most of the time these questions will be subjected to reviews. These reviews may involve editing the text for the questions and answers.
- In order to edit, you must reverse the posted status of the document.
- It would be unfair to reverse the posting status of the entire batch just because you want to make changes to just one document.

It is recommended that batched are not too large. Small batches offer the advantage of easier management in terms of posting and reversals. In case of deletion error, small batches have a lesser effect compared to large batches. Ask your system administrator whether full batch delete has been disabled or not. If not, get it disabled immediately.

### 3.0 Publishing Your Question

#### 3.1 Publishing Files

Publishing a single question to the library is managed under the advanced tab of the data entry screen.

Step1. Open the Advanced tab to locate the utility

Data	I Entry: Edit BDVR Document Details   QUEST	ION			
All	Values Use Template Use Int. F	ef QUIZ008991	Q Refresh STOCK	Qty-Price-Amt Entry	Repeat
-	Basic Info Amounts General La	rge Text Budget Printin	g Advanced		
	Loan Schedule	Initialize Transactions		Utility Execute	Data
	Load From Schedule			QUESTION-OUT-01 With Display	Extract
	Document Process	Туре	٩	QUESTION-TABLE1 With Display	Extract
	Update Doc Table	Status	٩		
	Utility Action Lists	Initial Document	QUIZ008991		
	Reports Utilities	Initialize	Intialize to Register		
	Batch Posting	To Batch			
	Report - Professional		Transfer Document		
Tra	anslate Reverse GL Post Doc	Utility Schedule G	L Post Batch Add New + File Cent	er Rev.Post Mark Post M	Nark CLOSE

Step 2: Use JSON extractor to push data to File Center

Custom Utilitis Custom Reports									
	Uitlity	Execute	Display	Document Center					Edit
	QUESTION-OUT-01	Execute Command	Single Page Display	CSV	JSON	XML	TEXT	нтм	
	QUESTION-TABLE1	Execute Command	Single Page Display	CSV	JSON	XML	TEXT	НТМ	C)

**Step 3:** Check your file names to make sure they have the correct names. FlxJsonFile\_, qnImage\_ and ansImage\_. There should be no extra file. You can freely delete files from file center and repeat the process. Images can be deleted and reattached as well.

9	A Data Center - Document Library - User allocated documents												
QUESTION SUBJECT SYLLAbus													
	Туре	Name	Size	Date									
	File	ansImage_Flower4.png	107180	10/18/2019 10:41:49 PM +00:00	Register	Down Load	Delete	BDVR Loading					
	File	FlxJsonFile_09272019_030038.txt	810	10/18/2019 10:41:49 PM +00:00	Register	Down Load	Delete	BDVR Loading					
	File	qnImage_flower03.JPG	131169	10/18/2019 10:41:49 PM +00:00	Register	Down Load	Delete	BDVR Loading					

#### 3.2 To view your question on web

The final step is for you to see your question in the library using the browser. The library is generally known as the universe. The files created above must be registered by the universe.

The process of registering files with the universe is an admin function done from inside the library. In order to access the library for this purpose, you must have a library private login.

Step 1. Login to the Universal Quiz Library



Step 2. Access the library with a private login

To access the library with a private login requires you to have a library login profile. It is very easy to create one either as a CANDIDATE or SETTER. These two types will give you different functions in the library.

Once you are inside the library – usually the library start page, you can update the universe



• Use the general library update function.

• If your question falls under a new universe category for example under a new class, it will be added to the universe library.

• If the categorization already exists, you will not see any addition, but the question will have been registered.

• To see the question in the browser, open the library, use key word search and find the question. The key words are the ones you added as particulars at the point of data entry. This particular point underlines the importance of soliciting keywords when adding the question to the system.

A		៧ PU	BLISHED	
Instru	uctions			
ſ	flowers			FIND
		QN.	Which of the following is true about a flower.	
		Α	A flower is part of the root system	
		В	A flower grows separately from the ground	
		C	A flower a reproductive part of a plant	
		D	A flower is just a decoration on a plant	
		Ε	None of the above	
<u></u>				

**Step 3:** Display the question: This is the last step you perform as a publisher.

#### 3.2 Publisher Knowledge check

- 1. What are the three items you need to access UNIQUIZ database
- 2. Explain the relationship between the quiz question and FlexibleX BDVR.
- 3. Mention any batch management practices you would consider very important.
- 4. If you make changes to data, what step do you perform for your changes to stay.
- 5. The document edit mode or edit screen has several functions. What are some of these functions?
- 6. What is the difference between a question image and an answer image?
- 7. What files do you ensure are available at the file center as a publisher?
- 8. What is the difference between a UNIQUIZ candidate profile and a setter profile? And which one do you need as publisher?
- 9. What is the last step you perform to ensure that your work is complete?
- 10. How would you search for a batch or document? *Hint: On the data entry screen, use document option, search using key words used in particulars*

Select a Document	Q 🛗 Months Q Weeks Select a Period	Q Create			Batch •	Batch or Document	Q Find
QUI3STA	13 Batch Operation	+ Enter Data	OCT-2019	WK44-OCT-2019	Batch 🔶	QUESTION	<b>^</b>
> QUI5STA	13 Batch Operation	+ Enter Data	NOV-2019	WK48-NOV-2019	Document	QUESTION	

## 5.0 Quality Assurance Review (QAR)

#### 5.1 Introduction

We will take a total quality management approach to ensure that the library is credible and reliable. The grand objective of review is to provide total quality assurance. The review is a continuous process which can lead to trimming and pruning off some questions. Questions will be scrutinized for relevancy and adherence to the syllabus.

As a reviewer you will perform the following key functions

- Editorial function. This function focuses on language specifically spellings, sentence structure and meaning (both direct and implied)
- Fact check function. The fact check function will require your understanding of the question. The science behind the question and as to whether the question is factual. Scientific terms are correctly used, and the text is in sync with the diagram.
- **Syllabus and relevance.** The question should be relevant and should match with the syllabus. The question should match the grade for which it is set.

As a fundamental rule, a reviewer will be independent and free to express their opinion on any question and make recommendations to the team.

#### 5.2 The Calendar and Period Utilities

One of the most important tools that will guide you as a reviewer is the calendar. In FlexibleX data is entered using a **month** as a basic unit the months are then combined into a **year**. This combination drives many of the tools and utilities you will be using. Calendar utility is clearly mapped on the menu and will from time to time be referred to as the Period Utility.

TRANSACTIONS -	Utility List					
BASIC SETTINGS -	Utility	Execute Process	General Display	ID-Query Display	Verticle List	Data Download
CLIENTS REGISTER ▼	MYWORK_CLAIMS	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
	QNS-FOR-REVIEW1	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
GENERAL LEDGER	QUESTION-APPROVED	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
	QUESTION-ATTENTION	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
PERIOD UTILITIES-	QUESTION-COUNT1	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
Jan Feb Mar Apr May Jun Jul Aug	QUESTION-VALIDATION1	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
Sep Oct Nov Dec	Main Utility Parameter : 20	19				
FlexibleX UserId	Script Register Type : Perio	dUtility				

#### Main Utility Parameter

As already described, you either need data in a specific month or a specific year.

- When you click on a year in the calendar, the data displayed will be for a year
- When you click on a month in the calendar, the data displayed will be for a month.

#### **Display options**

Display options depend on the settings by your admin. In most cased however, you will be using General Display or Single Page Display.

OCNO	PARTICULARS	Work	_Claims	
PIS-P5-0001	Flowers, Seeds, Petals, Sepals, Stigma, Stalk	2.00		
PIS-P5-0003	Bees, importance of bees , pollination	0.00		
PIS-P5-0005	Bee keeping , products got from bees , honey , bee wax	0.00		
PIS-P5-0005X59	Bees, enemies of bees, sting role of sting	0.00		
PIS-P5-0006	Reproduction in bees, stages of development in bees , larvae stage , grub	0.00		
PIS-P5-0001	Bee keeping , hone , harvesting	0.00		
PIS-P5-0004	Honey , uses of honey	0.00		
PIS-P5-0007	Bees, enemies of bees , sting role of sting	0.00		
PIS-P5-0007X58	Bees, habitat for bees	0.00		

Questions available for review have been carefully selected by the system based on the requirements that were defined by the team. You do not have any input in this initial selection.

#### 5.3 Question Review Steps

**Step 1:** Check how many work claims are already associated with the question. Zero indicate that there is no claim associated with the question. Someone may have reviewed but never claimed responsibility. We will revisit claims later.

**Step 2:** Click on the document, **open the question**, **and thoroughly read**. At this point we assume that you are well versed with BDVR and can navigate all parts of the question including images.

**Step 3:** Identify any useful utilities on the advanced tab of document entry and use them. One of the utilities is the **syllabus check**.

Data	Entry: Edit BDVR Document	: Details   QUEST	FION										
	alues Use Template	Use Int. Ref	PIS-P5-0006		Q 🖉 Re	fresh STOCK		Q Qty-Price-Amt Entr	y				Repeat
B	asic Info General	Amounts	Large Text	Budget	Printing	Advanced							
	Loan Schedule				Тур	•			۹	Utility	Execute	Data	Î
	Load From Schedule		_		Statu	s <b>–</b>	PIS-P5	-0006	Q	PUBS_SYLLABUS	With Display	Extract	
	Document Process		_		Initializ	2		Intialize to Reg	ster	QN_APPROVAL	With Display	Extract	
	Utility Action Lists				To Batc	'n				QN_PUBLISH	With Display	Extract	
	Reports Utilities							Transfer Docur	nent	ONS RELATED	Web Divelop		
	Batch Posting			Select	a Document		Q	Cast Document		Q	with Display	Extract	- 10
	Report - Professional	l								VALIDATE01	With Display	Extract	-
Τ	anslate Reverse GL	. Post Doc U	Jtility Schedu	le GL Pos	t Batch Add	New + File C	enter				Rev.Post /	Mark Post Mark	CLOSE

#### Example of a question and syllabus display

Question_Details		
Question => What name is given to the larvae stage of bees?		
Option_A => Maggot		
Option_B => Nymph	+	Question
Option_C => Grub		
Option_D => None of the above		
Option_E =>		
Correct_Option => Option_C		
Option_Reason => Bees undergo a complete metamorphosis. the eggs hatch into the grub (larvae ) grub is fed on honey.		Syllabus
=>		
Theme => SCIENCE IN HUMAN ACTIVITIES AND OCCUPATIONS		
Topic => Keeping Poultry And Bees Part 1		
Content => Types of poultry (chicken, turkey, guinea fowl', ducks, pigeons). External features of a domestic fowl (male a chicken Systems of keeping poultry (chicken) Management of poultry: Chicken Proper feeding, housing, pest and disease	and female control an	) Types of chicken Breeds of d treatment.

#### Step 4: Make any changes

To make changes, the document should not be in a posted status. Posting is used to prevent unwanted changes. Posting can be done at document level or batch level. There are two types of posting whose details are beyond the discussion here. All you need to know is how to check the status of the document. The question document is a text document and therefor POST MARKING (just marking the document or batch as posted)

Data Entry: Edit BDVR Do	ocument Details   QUESTION						
All Values Use Tem	plate Use Int. Ref PIS-P5-0006	Q 🖉 Refresh STOC	<	Q Qty-Price-Amt Entry			Repeat
Basic Info Ger	neral Amounts Large Text	Budget Printing Advanced					
Code:	QUIZQN	Q	Reference1:	UGANDA	Q		Save Changes
Name:	QUIZ QUESTION		Reference2:	PRIMARY	Q		Return to Batch
Date:	12/9/2019 12:00:00 AM		Reference3:	PRIMARY-FIVE	Q		Templates List
Period:	DEC-2019(WK53-DEC-2019)		Reference4:	SCIENCE	Q		Go to Reports
DocNo:	PIS-P5-0006		Reference5:	BASIC	Q		Delete Document
Int. Ref:	UCSS-P5-001	<u>a</u>	Batch:	QUI15ABE			Main Data Entry
Ext. Ref:			GL Status:	POSTED			Add New +
Credit days	0		Document:	QUESTION			
Particulars:							
Reproductio	n in bees, stages of development	in bees , larvae stage , grub					
Translate Revers	e GL Post Doc Utility Schedu	dule GL Post Batch Add New + File	Center			Rev.Post Ma	rk Post Mark CLOSE

- On the basic info tab of the document editor, the posting status will show wither as blank, "POSTED" or "REVERSED"
- If it is posted, reverse using "Rev. Post Mark" button and once you are done with your changes use "Post Mark" to put it back to a posted status.
- Remember to save your changes at value level each time you make the changes. It is always a good practice save small changes as you go along.
- Refresh to ensure your changes were recorded. Take a last look after posting.

#### Step 5: Republish

**Uniquiz** users can only see published document. At this point intime you need to delete the old published Json file and replace it with a new one. See publish section for more details. If you do not change the publication, the age of the published file will be compared to the review date or user feedback will indicate the errors still exist in Uniquiz.

If you do not republish because the activity is beyond your scope, you should make recommendations instruction someone else to republish.

#### **Step 6: Approval Recommendation**

Once you have completed your review, approval is required. The approval process is based on a preconfigured utility where you will simply click on a recommendation.

Data	Entry: Edit BDVR Document I	Details   QUEST	TION											:= ::
All V	alues Use Template	Use Int. Ref	PIS-P5-0006		Q 🛢	Refresh STOC	к	۹	Qty-Price-Amt Entr	v				Repeat
В	asic Info General	Amounts	Large Text	Budget	Printing	Advanced	+	]						
	Loan Schedule					Туре				Q	Utility	Execute	Data	Î
	Load From Schedule				S	tatus		15.05.000	16	Q	PUBS_SYLLABUS	With Display	Extract	
	Document Process				Initi	alize	ľ	13-1-3-000	Intialize to Reg	ister	ON APPROVAL			
	Update Doc Table												Extract	
	Utility Action Lists				To E	Batch					QN_PUBLISH	With Display	Extract	
	Reports Utilities								Transfer Docur	nent	ONS RELATED	And the second		
	Batch Posting			Select	a Docume	nt		Q	Cast Document		40 10_1100 1100	with Display	Extract	
	Report - Professional										VALIDATE01	With Display	Extract	-
Тг	anslate Reverse GL	Post Doc L	Jtility Schedu	le GL Pos	t Batch	Add New + File	Center					Rev.Post N	lark Post Mark	CLOSE

• Note that the name of the utility may change but the idea is the same.

Re	sult   QN_APPROVAL PIS-P5-0006	
	PIS-P5-0006	01 Approved Question
	PIS-P5-0006	02 Recommend Change Class
	PIS-P5-0006	03 Recommend Delete
	PIS-P5-0006	04 Invalid Image
	PIS-P5-0006	05 Syllabus Mismatch
	PIS-P5-0006	06 Question Not Clear
	PIS-P5-0006	07 Answers Not Clear
	PIS-P5-0006	08 Explanation Not Clear
	PIS-P5-0006	09 Structured Question
	PIS-P5-0006	10 Publish Revised

Once you have access to the recommendations. Click on any button depending on what your activity has ended up with.

#### 5.4 Claim Responsibility

In step 1, you observed the number of claims on a question that can be reviewed. You will be required to enter claims against a question. Whether another claim exists or not, we need to understand possibly with additional notes about what you have done on the question.

- Go back to the question document on the advanced tab
- Cast the question document into a work claim.

Data I	Entry: Edit BDVR Document	Enter Text and S	Search Q	Close			
All Va Ba	alues Use Template	Item QUESTION SYLLABUS	Description QUESTION SUBJECT SYLLAR	Other YES ous YES	Refresh STOCK	Q Qty-P	rice-Amt Entry
	Loan Schedule	WORK_CLAIM	CLAIM WORK	YES	Туре		٩
	Load From Schedule				Status		٩
	Document Process			Ini	tial Document	PIS-P5-0006X57	
	Update Doc Table				Initialize	Int	ialize to Register
	Utility Action Lists				To Batch		
	Reports Utilities						ansfer Document
	Batch Posting			WORK C		Q Cast Doo	ument
	Report - Professional	•				<b>•</b> 1	
Tra	anslate Reverse GL	Post Doc Uti	lity Schedule	GL Post B	atch Add New + File Ce	enter	

- 1. Click on the document search 'lens' icon just next to the Cast Document button
- 2. In the document list widget, click on the document WORK\_CLAIM. It will be placed in the right box
- 3. Use the Cast Document Button.

This process created a brand-new document which you must process to the end. The document will expose a few values usually simple text value.

- Use the value provided to add more information.
- Use the general data entry tab or the large text tab to add information about the activity you are claiming.
- Whenever you enter data, save your changes. Whether document level or value level

Data Entry: Edit I	BDVR Document	Details   CLAIM	WORK						
All Values U	se Template	Use Int. Ref	PIS-P5-0006X5	57	Q 🛃 Refres	<b>STOCK</b>	Q	Qty-Price-Amt Entry	
Basic Info	General	Amounts	Large Text	Budget	Printing Ad	vanced			
Save Va	lue Changes	_ ←		×	Deliverables	Type yo	ur entry he	re	
> Delive	rables	-				1			

#### Summary steps.

Begin from the question, cast a claim from the question and add any additional values



#### **Review your claims**

A period utility is available to show your claims. The claim normally inherits all basic data from the question. Some of this data is changeable so that you are clear on what you want to communicate.

- Change the client code to your name or Id given to you by your systems administrator so that the claim becomes yours.
- Add some keywords to particulars so that it will be easy to search and find.

Code:	QUIZQN	۹	<b>2</b>	Reference1:	UGANDA	Q 3	Save Changes
Name:	QUIZ QUESTION			Reference2:	PRIMARY	Q	Return to Batch
Date:	12/17/2019 12:31:57 AM			Reference3:	PRIMARY-FIVE	Q	Templates List
Period:	DEC-2019(WK51-DEC-2019)			Reference4:	SCIENCE	Q	Go to Reports
DocNo:	PIS-P5-0006X57			Reference5:		Q	Delete Document
Int. Ref:	PIS-P5-0006	Q		Batch:	QUI34STA		Main Data Entry
Ext. Ref:			(	GL Status:			Add New +
Credit days	0			Document:	WORK_CLAIM		
Particulars:							
Work Claim	For Question Pis-P5-0006						

#### **My Claims Listing**

• Using the period utility associated with the claims

TRANSACTIONS -	Utility List						
BASIC SETTINGS -	Utility		Execute Process	General Display	ID-Query Display	Verticle List	Data Download
CLIENTS REGISTER -	MYWOR	K_CLAIMS	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
	QNS-FO	R-REVIEW1	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
GENERAL LEDGER-	DN-APPROVED	Execute Command	Single Page Display	Multipage Display	List Display	Download Data	
DOCUMENTS	QUESTIC	DN-ATTENTION	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
PERIOD UTILITIES+	QUESTIC	DN-COUNT1	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
Jan Feb Mar Apr May Jun Jul Aug	QUESTIC	ON-VALIDATION1	Execute Command	Single Page Display	Multipage Display	List Display	Download Data
Sep Oct Nov Dec	Main Util	ity Parameter : 2019	Itility				
FlexibleX UserId							
FlexibleX Password							

- For claims you reviewed and placed under your name. You can search for your name and then display under your account.
- Any where on the main menu, you can search for the client (your name)

📣 Fle	exibleX 🛛 🗮 Me	nu		Searc	h Client-code <b>Q</b> Find
stan T	ype here Q	Close			User Management 1 1
ltem	Description	Other			Create New
STANDARD	STANDARD USER	OPEN			Own Password
select	t by clicking				Objects and menus     Documents
L I					GL Accounts
	Search	Click the sear	th button for valid Client-code will be placed here		Create GL Account
					Accounts Structure
L L			<u>30111111101101</u>		Expense Heads
					Account Codes

		Ŭ,						
Client type Id	EMPLOYEES			Box No:				
Client code:	STANDARD			Phone No:				
Name	STANDARD USER			Fax No:				
Туре:	EMP			Email:				
Status:	OPEN			Website:				
Address:				Comments:				
Start Month		JAN-2019		Client Code:		STANDARD	)	Q
End Month	( 1	DEC-2019		Main Type:		EMPLOYEE	ES	Q
								-
Document		WORK_CLAIM	🔶 🔍	Sub Type:		EMP		Q
Document Batch		WORK_CLAIM	<b>4 Q</b>	Sub Type: Status		EMP OPEN		Q Q
Batch Table General	Table TrialBalance	WORK_CLAIM % Table QPA	Table Accounting	Sub Type: Status		EMP OPEN		Q
Document Batch Table General	Table TrialBalance	WORK_CLAIM % Table QPA	Q Table Accounting	Sub Type: Status		EMP OPEN		Q
Batch Table Ceneral 2 DOCCODE BAT	Table TrialBalance CH MONTHCODE WE	WORK_CLAIM % Table QPA :EKCODE DATE	Q Table Accounting	Sub Type: Status PARTICULARS CLIENT	TCODE NAME I	EMP OPEN INTREF EXT	REF CLIENTREF1	

• Review the selection parameters especially the Document (Search and add WORK\_CLAIM)

#### **5.5** Publishing Directories

So far, we have only dealt with our internal processes and procedures with less emphasis on out final user. At this point we need to push the questions to the user. The library catalog is organized as follows:

#### ...\wwwroot\FlxDataCenter

FlexibleX stores file under ...wwwroot\FlxDataCenter. This is a systems folder which is divided by company that subscribes to the same FlexibleX data store. When you login, you normally add the database (FLXUNIQUIZ). That is the key used to place your data into the data center hence the base folder (where our library starts from is ...\wwwroot\FlxDataCenter\FLXUNIQUIZ. This folder is referred to as the base folder.

#### **Question file storage**

#### ...\wwwroot\FlxDataCenter\FLXUNIQUIZ\QUESTION

This is where the question data that you push out of the database resides. **FlxJsonFile\_**xxxx , **qnImage\_**xxxx and **ansImage\_**xxxx will be located here. The folder is organized by question document number. Each question takes a folder. This folder is also referred to as the source folder because it is the source of data.

#### User folders

Candidates and Setters are the two users we expect. These have separate folders under the base folder.

- ...\wwwroot\FlxDataCenter\FLXUNIQUIZ\CANDIDATE
- ...\wwwroot\FlxDataCenter\FLXUNIQUIZ\SETTER

#### The Universe

#### ...\wwwroot\FlxDataCenter\FLXUNIQUIZ\Universe

This folder contains all the files generated by the quiz system. It is maintained by the python engine and may not be friendly to the human eyes. Mostly data in the universe is temporary and only relevant to the system.

#### **Publisher Files**

#### ...\wwwroot\FlxDataCenter\FLXUNIQUIZ\QUESTION

As a publisher, you are concerned with the question folder - whose content you can access in FlexibleX using File Center. You can add new files and delete old files using FlexibleX. You will be maintaining Json files and image files under each document number.

- Access any document and open the document editor
- Use the File Center button to access the document folder.
- You cannot read the file directly in the system however, you can download the file.
- In most cases, you will be deleting old files and creating new ones (see earlier section)

#### 5.6 Publishing Summary

In addition to looking at individual documents. A publisher will be responsible for publishing the current question summary. Two utilities have been added for this purpose:

- QUESTION\_PUBLISHER\_SUMMARY
- QUESTION\_PUBLISHER\_DETAIL

TRANSACTIONS -	tility List						
BASIC SETTINGS -	Utility	Execute Process	General Display	ID-Query Display	Verticle List	Download	Data Center
CLIENTS REGISTER -	QUESTION_PUBLISHER_DETAIL	Execute Command	Single Page Display	Multipage Display	List Display	Download Data	CSV JSON
	QUESTION_PUBLISHER_SUMMARY	Execute Command	Single Page Display	Multipage Display	List Display	Download Data	CSV JSON
GENERAL LEDGER• DOCUMENTS• E C2 QUESTION E C2 SUBJECT SYLLAbus E C2 CLAIM WORK	Main Utility Parameter : QUESTION Script Register Type : DocumentCo	4 odeUtility and , Script Co	ide Looks Like QUESTION	%			
PERIOD UTILITIES							

- On the menu under documents, open the utilities
- Use the JSON button to push data for each utility.
- You will note that the same file name is used. If you check the time, you will notice that the files have a current time.

۵	Data Center - Document Library - User allocated documents								
	QUESTION	SUBJECT SYLLAbus	СІ	AIM WORK					
	Folder	QN-191028001	-1	12/16/2019 1:12:42 PM +00:00					
	File	QUESTION_PUBLISHER_DETAIL.txt	13020	12/19/2019 7:56:24 AM +00:00					
	File	QUESTION_PUBLISHER_SUMMARY.txt	1435	12/19/2019 6:19:24 AM +00:00					
	Folder	quiz008991	-1	12/16/2019 1:12:42 PM +00:00					
	Folder	quiz008991x40	-1	12/16/2019 1:12:42 PM +00:00					
	Folder	quiz008991x47	-1	12/16/2019 1:12:42 PM +00:00					

These two files are very important. They are used by the system to automatically create question papers based on the syllabus item.

#### 5.7 Refreshing the library catalogue

The system allows changes everywhere anytime especially questions being reviewed in the database, diagrams being added and removed and so many other activities. Data activities do not affect usage because usage occurs in a separate environment. After the changes however, we need to update the user environment.

- On spot question changes involve pushing another Json file. If the question already exists in the summary, such a change does not require refreshing the library catalog.
- On the other hand, changes that are new in the system, need to join catalogue and become searchable under the libraries.

TRANSACTIONS ▼

BASIC SETTINGS ▼

Calendar

User Account

User Menu

Company Header

Manage Universe

CLIENTS REGISTER ▼

How to Review the library

• Under basic settings in FlexibleX, use Manage Universe on the menu.

ManageUniversalContent						
The universal Quiz library is where you select the set of questions you plan to answer. This library is an open source contribution from various well wishers and						
educationists with a passion to ensure everyone has access to quality education.						
on the Universe Library for this operation. After adding a libray line to your profile, that will give you a link to start user action.						
General Library Update (Admin only)						
Review Universe						
🖹 Instructions 🛛 🖀 Home						

• Just click the review universe button.

#### 5.8 Reviewer Knowledge Check

- 1. What are the three main objectives of the reviewer?
- 2. What is the difference between period utilities and advanced document utilities (hint: where they are located and how data is selected (filtered))?
- 3. Not all questions are available for review. Why may some questions not worthy reviewing? What are some of the utilities used to check data before the review stage? (hint: look at the Period Utility list and the Document Utility List)
- 4. Navigating the document editor is very important to a reviewer. What are some of the tabs you need to know and what do they contain?
- 5. What is the difference between Post Mark and Reverse Post Mark?
- 6. After I have made changes to the Question value on the general tab, where is the save button that I should use?
- 7. If I am not allowed to publish but have made changes to the question and answers, what approval recommendation do I make so that the changes are brought to the attention of the publisher.
- 8. How many people do I need to ask before I make changes (hint: Independence)?
- 9. All your work as a reviewer is based on the question but you cannot add personal notes on the question. What document do you use to add notes of your work?
- 10. While navigating around the system, the browser opens each screen separately in most cases. This requires that once you close the child screen once you are done using it. If the child screen was a data entry screen, what do you do before you close it.
- 11. What publishing folder do you access in FlexibleX and how is it organized
- 12. What are the two catalogue files required of a publisher?
- 13. Under what menu do you find the screen to review the universe?
- 14. How often would you review the universe and why?
  - Setter
     Reviewer
     Publisher

## 6.0 Uniquiz for Desktop Apps

#### 6.1 Available in two desktop versions.

- 1. A comprehensive version (Desktop-Dual) which allows you to do revision, create and distribute answer sets. This mode is recommended for student who would like to revise the content and teachers who want to create tests from the already available questions.
- 2. The second version is a limited version which is used for taking test only. This version is recommended for testing centers because the student has no option to look at the syllabus content. This version can only load and open question sets.

Both desktop versions use the published database. When you visit the website to download the distribution files, these three components are clearly distinguished.

- The most current published database
- UniquizDesktopApp\_Dual
- UniquizDesktopApp\_Test

#### 6.2 Settings

When you start the application, the login splash screen exposes the links to the settings. It is important that you het the settings right before the application can correctly run. In case you are not sure of the settings, please contact the distribution agent or your systems administrator.

Login screen

📕 Start Page			$\times$
🖨 SETTINGS 🛭 🛢 LIN	ік дв		
द्दि Quiz Fla	ash Cards		
	LOGIN		
Group or Class			
Your ID			
	Start New User	r	
Machine Identity	f1jCxQRd45XeNwa5077pvg==		
Datasource			

#### Important settings

1. Db Link

As already noted, the database containing the questions is published separately. When you download the database, you can place it in any directory on your computer. Most likely a directory which you can access. Do not place the database ad part of the system files. Db link tells the app which database you are reading. You can have as many databases as possible. In the example below, I have placed mu databases in one folder on my C drive (C:\UniquizDatabases)

📙   🛃 📮   UniquizDatabases					
File Home Share View					
$\leftarrow$ $\rightarrow$ $\checkmark$ $\uparrow$ ] C:\UniquizDatabases					
	^	Name	Date modified	Туре	Size
		QuizFlashCards_OnLine-1.0	7/22/2021 3:49 PM	Data Base File	48,180 KB
OneDrive		QuizFlashCards_OnLine20210401145929	6/27/2021 12:58 AM	Data Base File	48,176 KB
19 Documentation					

To link app to the database file

- Click on the LINKDB button
- Locate the file
- Select the file and accept (Open) the selection

Start Page	INK DB			-		×				
👸 Quiz F	lash Cards									
	📲 Open					_				×
	$\leftarrow \rightarrow \land \uparrow$	C:\Uniqui	zDatabases			v v	,⊃ s	earch Uniq	uizDatabases	
Group or Clas	Organize - N	lew folder						4 0	•	?
Your ID	E. Desktop			1	•	Name		^		D
	Documents				I	Quizi	FlashCards	_OnLine-1.0	)	7
	🖊 Downloads				Ľ	Quizi	- FlashCards	_ _OnLine202	10401145929	) 6
	👌 Music									
Machine Identity	Pictures									
Data Source: C:\Un	📑 Videos									
	😍 OS (C:)									
	IDATA (D:)									
	🗳 Network				/ <					>
		File name: [	QuizFlashCards_OnLin	ne-1.0		~	All file	s (*.*) pen	Cancel	~

When you successfully link app to the database, it will show as the data source at various places.

#### 2. Machine Identity

The desktop app uses a license. The license is obtained from the vendor and given to you as a file. You will be directed where to drop the file by the distributor. For purposes of this document, the file is normally placed as part of the system files where the app is installed.

To generate a license for you, you must submit the machine identity. When you open the login screen, it will reveal your machine identity (see login screen)

#### 3. Exploring your settings

The SETTINGS button allows you to explore your settings. It can also be used to link the database and other administrative tasks. Do not change settings if you are not sure of the item you are exploring.

📲 System Se	ettings	- 🗆 X
Database	File	Refresh Form
C:\Uniquiz	Databases\QuizFlashCards_OnLine-1.0.db	
		Update DB File
<b>Data Packag</b> Serial Numb	je er:	Create Package
Crypto Pro	operty Update	
Property	Show Proper	ty Update Value
Property Value	FlxSourceDbConnection FlxDestinationDbConnection FlexibleXUserId EncryptedMachineIdentity	
Messages		

- The Refresh button will reveal the database and load the list of items you can view
- You can use the "Update DB File" button to change the questions database
- Any changes that affect your Crypto license package may result into malfunctioning of the system if not properly done.

#### 6.3 Adding your user - Candidate

Once you successfully connect to a database, you can now add your credentials. Your class or group and your ID. Your credentials will depend on the system admin or established ways of doing things. There is no standard.

If you enter a Class and ID which are not in the database you are linking to, a screen demanding that you create them will show up. You can as well use the "New User" button to create your credentials.

📕 Start Page		-	- [	1 ×		
SETTINGS SELIN	IK DB					
💿 Quiz Ela	ash Cards					
Q Quiz I i						New User Account
Crown or Class				Group Or Cla	ass	P6BLUE
Group of class			Υοι	r ID (Profile I	ID)	P6001
Your ID				First Nar	me	James
	Start	New User		Last Nar	me	Kampos
					Ē	
Machine Identity	f1jCxQRd45XeNwa5077p	vg==			L	Create User
C:\UniquizDatabases\0	QuizFlashCards_OnLine-1.0.db					

#### **Cloud Registered Users**

If you want to keep track of your performance, you can apply for a cloud account where you can keep results of your tests, participate in contests, and win awards and scholarships. For details about this arrangement, contact: <a href="mailto:marketing@flexiblex.com">marketing@flexiblex.com</a>, flexdatapin@gmail.com, sbfsystems@gmail.com.

If you are registered in such arrangements, you will be given specific groups and Ids that are registered.

Usually, the testing center that manages your tests and progress will advise or issue you with a card containing these credentials.

#### Task based Ids

You can be given credentials that are spontaneous or temporary for purposes of completing a task such that the person who allocated the task, would want to use those very credentials to check your task. For example, the app can be used for interview purpose. An interview group can be created, and you can be allocated a code to use as your ID.

#### Multiple IDs

You can use multiple IDs if you are not under any institutional arrangement. For example, if you have a personal copy of the app and you want to beat the restrictions on the number of attempts on a test (An Id is allowed up to only 6 attempts on a question set)

#### 6.4 Revision Mode

• Questions are organized by **Country**, **Level**, **Class**, **Subject**, **Syllabus** in that order. One category leads to the other. You must select all of them.

🐮 Uni	quiz - [Sylla	bus Content]													
- D	REGISTER	🗊 TAKE TEST	🕑 REVI	SION	III DATA										
COUN	NTRY	л	LEVEL		Д	CL	ASS	Д	s	UBJECT	Д		SYLLABUS	д	
UGAN	IDA	$\mathbf{V}$	~ PRIM	ARY	$\mathbf{v}$	∼ PF	IMARY-FIVE	V	~ S	CIENCE	$\mathbf{\vee}$	~	UCSS-P5-005	$\sim$	$\sim$
•	0017		•	QN			0017						UCSS-P5-005 UCSS-P5-003		
	PIS-P5-00	50		Que	stion Loam soil is the best for crop growing because				UCSS-P5-001-J UCSS-P5-001-J	01 02					

- The questions are listed on the left-hand side. Each question you click on will be displayed in the grid.
- To Reveal the answer, click on the "show me answer" button.

cou	NTRY		LEVEL		CLASS	SUBJECT		SYLLABUS					
UGA	NDA	~	PRIM	ARY ~	PRIMARY-SIX		~	UCSS-P6-008 ~	,				
	PIS-P6-0001	^	•	QN	PIS-P6-0010								
	PIS-P6-0003			Quantian	I dentify the time	of blood calls in a		halam					
	PIS-P6-0004			Question	identify the type	of blood cells in	the diagram	Delow					
	PIS-P6-0005			Α	(1) Red blood cell	l (2) platelets (3)	white blood	cells.					
	PIS-P6-0006				(2) Ded bleed coll			.1.4.					
	PIS-P6-0007			В	(2) Red blood cell	i (3) white blood	cell (1) plate	elets.					
	PIS-P6-0009			С	(1) red blood cell	(1) red blood cell (2) white blood cell (3) platelets							
•	PIS-P6-0010 PIS-P6-0013			D	(3) red blood cell	(1) platelets (2)	hite blood (	cell					
	PIS-P6-0021				(5) red blood cell		inte bioou (	cen					
	PIS-P6-0037												
	PIS-P6-0045		Γ	Correct Answer	Ontion C								
	PIS-P6-JER001			contect Answer	option_c								
	PIS-P6-JER002				Red blood cell – sl	haped like biconc	ave disc, do	es not have nucleus. Wi	hite blood cell – it is amoeboid				
	PIS-P6-JER003			Explanation	in shape, larger th	an red blood cell	s and have i	nucleus. Platelets – they	are blood fragments,				
	PIS-P6-JER004		L		non-nucleated and	d spherical in sha	pe.						
	PIS-P6-JER005				Г	1							
	PIS-P6-JER006		L			7							
	PIS-P6-JER007				•								
	PIS-P6-JER008				1	2	2		Show me the Answer				
	PIS-P6-JER012				-	A	5						
	PIS-P6-JER013			1		Mar No 6	23g.		29 Qustions				
	PIS-P6-JER015X14			()	$( \cap ) \in \mathcal{C}$	Tomal &			Type Question Set Id here				
	PIS-P6-JER016					1820 - 3	2883						
	PIS-P6-JER017					teA ·	385						
	PIS-P6-JER018				- (A	Jii Huchaus			Add to Question Set				
	PIS-P6-JER020					I			Extract Question Set				
	PIS-P6-JER021	$\mathbf{\vee}$											

The revision mode assumes that you are not interested in challenging yourself but rather checking your knowledge retention.

Each answer is displayed with an explanation. The questions and answers are supplied as they are. You cannot change or edit them.

#### 6.5 Setting a test (Question set)

The questions are already grouped by syllabus. However, you may want a few questions from the same syllabus of a set of questions from different syllabi. You can only combine questions from the syllabi of the same class. Do not mix grades or levels in the same question set.

- Step 1: Name your question set. You can use codes or familiar notation to distinguish these sets.
   For example, lets create a question set P6TEST001TERM1. Put the code in the Question set box.
- Step 2: Click or select a question. Once the question is selected, use "Add to Question Set" button to add the selected question to the answer set.
- Step 3: Repeat the second step for each question you want to be added to the set. You can even change the syllabus.

OU	DUNTRY LEVEL		CLASS	SUBJECT	SYLLABUS					
GA	GANDA ~		PRIMARY	✓ PRIMARY-SIX		✓ UCSS-P6-008	<b>~</b>			
	PIS-P6-0001	^	ON	PIS-P6-0009						
	PIS-P6-0003						10			
	PIS-P6-0004		Question	Why is the left	ventricle wall thicker	than the right ventricle wal	1?			
	PIS-P6-0005			To prevent the	revent the muscle of the heart from bursting due to high pressure of oxygenated blood from the					
	PIS-P6-0006		^	lungs.						
	PIS-P6-0007			To enable stro	nger muscular contrac	tion that provides force nee	ded to raise blood pressure to enable			
	PIS-P6-0009		В	blood flow at a	a higher velocity to pa	rts of the body that are far	e.a. leas.			
	PIS-P6-0010			biood now are	a nighter verberty to pu	to of the body that are fare				
	PIS-P6-0013	_	С	To provide mo	re space for blood sto	rage in the heart.				
	PIS-P6-0021		D	For easy identi	fication of the left ve	ntricle and right ventricle of	f the heart			
	PIS-P6-0037	_		Tor easy identi	incation of the left ve	intricie and right ventricie of				
	PIS-P6-0045		•							
	PIS-P6-JER001	_								
	PIS-P6-JER002									
	PIS-P6-JER003	_								
	PIS-P6-JER004	_					Show me the Answer			
	PIS-P6-JER005	_								
	PIS-P6-JER006	_					29 Qustions			
	PIS-P6-JER007	_					Type Question Set Id here			
	PIS-P6-JER008	_					P6TEST001TERM1			
	PIS-P6-JER012	-					Add to Question Set			
	PIS-P6-JER013	_					Add to Question Set			
	PIS-P6-JER015X14	-					Extract Question Set			
	PIS-P6-JER016	_								
	PIS-P6-JER017	-					Upload Question Set			

- Step4: Extract your test using the "Extract Question Set" button. The reason you want to extract the test is for purposes of distribution.
- Step 5: Store question set files in organized directories.
  - Questions sets (tests) will be extracted into a folder. This method allows you upload as many tests as possible from the same folder.
  - $\circ$   $\;$  You can keep tests for each term or each section in a separate folder.

#### 6.5 Testing Mode

The test mode is designed for taking tests under supervision. This mode is suitable for testing centers. If you are using the dual mode or the revision mode, the same functions that we are going to discuss are also available with just a few differences.

#### **Loading Question sets**

• We will begin by loading the question set we created in the previous section.



- Locate and select the folder containing the question set files
- All files in the folder will be loaded into the connected database
- Make sure questions that are in the test exist in the database you are connecting to. In other words, use the same published database as the setter.

#### Navigation – Question set Vs Answer set

- Just like the revision mode, content is arranged by **country**, **level**, **class**, **subject**, **and syllabus** or Test. The testing mode does not display syllabus data.
- In addition to the above, question set data will not display until the candidate creates their own answer set. This is done this way because:
  - You cannot directly answer from the source. You create and answer from an answer set
  - You may want to make several **attempts**. Therefore, you need the original copy intact. The revision mode allows you to create several attempts. The test mode may not allow more than one attempt
- After selecting the **country, level, class, subject, and test code,** select an attempt Id and then click the "Create Answer Set" button. Your new answer set will be shown in the list.

🐮 Uniquiz - [Test Display]

I (E) REGISTER	🗐 TAKE TEST		ACCOUNT INFO						
COUNTRY		LEVEL		CLASS		SUBJECT		SYLLABUS (TEST CODE	)
UGANDA	~	PRIMAR	( ~	PRIMARY-SIX	~	SCIENCE	~	P6TEST001TERM1	~
New answer set	attempt Id:	A001	×	Create Answer S	iet			Ū.	~
		7		T		P6001_P6TEST0	01TERM1_A001	•	

#### **Answering Questions**

Once an answer set is created, you can select it from the dropdown list and the questions will be displayed. The left-hand side panel allows you to navigate to a question by clicking on it or tabbing into the cell for the question number. You can use both the keyboard and mouse to navigate.

- Answers are displayed as options A, B, C, D and sometimes E. The box containing these letters is active and when you click on it, it will assume that is the answer you have chosen. A black and bold frame will be made around your selection.
- You can change your answers by selecting another letter box.
- There are buttons for selecting answers as well, but they generally tend to refresh the whole page and you must again select the question to confirm the change or selection.
- When a question is answered, it will be identified with a black background and a white text.

COUNTRY	LEVEL		CLASS	SUBJECT	SYLLABUS						
UGANDA ~	JDA ··· PRIMARY ····			SCIENCE	P6TEST001TERM1 ~	Show Answer Sets	Send To Uniquiz				
New Answer set Attempt Id:	A001D	) v	Create Answer Set	P6001_P6TEST001TERM1_A00	1D ~	Mark Sc	ript				
► PIS-P6-0009	•	QN	PIS-P6-0009	1							
PIS-P6-0038		Question	Why is the left ventricle wall thicker than the right ventricle wall?								
PIS-P6-0039 PIS-P6-0044		A	To prevent the muscl lungs.	vent the muscle of the heart from bursting due to high pressure of oxygenated blood from the							
		B To enable stronger muscular contraction that provides force needed to raise blood pressure to enable blood flow at a higher velocity to parts of the body that are far e.g. legs.					to enable				
		c	To provide more space for blood storage in the heart.								
		D	For easy identificatio	For easy identification of the left ventricle and right ventricle of the heart.							

#### Marking your script

- Once you have answered the questions (usually all will display with black background). Try to go through them all to ensure they are answered.
- Click the "Mark Script" Button
- The label for the button will change to display a percentage of questions answered correctly by count.

Once you mark your script, you cannot change the answers. The system will instantly give you feedback by indicating the questions you got right with green and those you got wrong with red.

#### 6.6 User Cloud Account

Your crypto license comes with a connection to a cloud-based database. This connection allows you to access storage services for your marks.

Users with cloud accounts use them as their login Id when opening the system. They can have different groups (which may indicate testing center number or otherwise). Cloud accounts will usually be given to members after a specific subscription or affiliation with a testing center.

The use of a cloud account is to simply store your results. Once the results are stored, then any of the following may be done:

- 1. You can enter competition by answering specific tests that may be taken at a testing center.
- 2. You can have access to an expert to analyze your progress and send you feedback on how to balance your knowledge.
- 3. Build your academic profile for future reference.

Sending your data to your cloud account is not a big task. Once you have marked your script, click the "Send to Uniquiz" button as shown below.

COUNTRY	U	LEVEL		CLASS	SUBJECT	SYLLABUS (TEST CODE)						
UGANDA	° P	KIIVIA	KY *	PRIMART-SIX *	SCIENCE	• POTESTOUTTERIMI •	Show Answer Sets	Send to Uniquiz				
New answer set attempt Id	: A	001	~	Create Answer Set	P6001_P6TEST001TERM1_A00	)1 ~	40%					
PIS-P6-0009		Þ	QN	PIS-P6-0039								
PIS-P6-0001 PIS-P6-0038			Question	Assess the difference	Assess the difference between vertebrates and invertebrates among the following.							
PIS-P6-0039			A	Vertebrates have no	Vertebrates have no spine while invertebrates have a spine.							
PIS-P6-0044			В	Vertebrates have ba	Vertebrates have back bone while invertebrates have no back bone.							
			c	Vertebrates have hy	Vertebrates have hydrostatic skeleton while invertebrates have exo-skeleton.							
			D	Vertebrates have an exoskeleton while invertebrates have an endo-skeleton.								
			Correct Answer	Option_B								
			Explanation	Vertebrates are animals with backbones (spine)or vertebral column. Invertebrates are animals with a backbone (spine) or vertebral column.								

• Check your cloud using the ACCOUNT INFO menu item

#### 🖷 💽 REGISTER 🛛 🗊 TAKE TEST 🛛 🕅 DATA **(1)** ACCOUNT INFO COUNTRY BankDetails $\times$ UGANDA SETTINGS DACCOUNT INFO Welcome: P6B001 New answer set atter Please note. Although you have successifuly posted your marks, your Account is not registered for banking of your marks. PIS-P6-0009 Please contact an Agent or email sbfsystems@gmail.com and request to be registred. PIS-P6-0001 The current price per question answered correctly is UShs. 25 PIS-P6-0038 PIS-P6-0039 PRIMARY-SIX Bank Balance = UShs. 75 PIS-P6-0044 07-24-2021 Passed: 3 Failed: 2 Result: 60 %P6B001\_P6TEST001TERM1\_A001

#### 6.7 Desktop App Knowledge Check

- 1. How many versions of the desktop app and what makes them different?
- 2. Why is the database containing questions published separately and how can you obtain it?
- 3. How do you link the database to the app and how do you check whether you have properly linked the two?
- 4. What settings item do you send to the vendor to obtain a license and where do you find it?
- 5. What two items help to identify you as a user?
- 6. What are the key differences between the Revision mode and the Test mode of the desktop App?
- 7. When creating a question set, how would you write a question set ID that you can remember?
- 8. How many question sets can you put under one folder?
- 9. When creating a question set, should you mix questions from various classes and levels?
- 10. When you want to load a question set, do you select the question set file or the folder (directory) containing the file(s)?
- 11. How many attempts can the Test version of the desktop allow you?
- 12. Why would a user need a cloud account?
- 13. How would a user obtain a cloud account?
- 14. What account information am I likely to see if I reveal the details using ACCOUNT INFO button?